Mistake check

For a mistake your mind keeps going back to, at work or anywhere else.

The mistake, in one plain sentence

What it has actually changed so far

Who it affects, and how much (a lot / a little / not at all)

How I'd see it if a colleague I respect had made it

Closing it: ☐ **no repair needed** ☐ **one repair step, by** _____ ☐ **one check to add to how I work**